

Minutes and Proceedings of the City
Council of the City Of Emily in the
County of Crow Wing, State of Minnesota

August 31, 2009
Special Meeting

THESE MINUTES ARE PARAPHRASED AND ARE NOT WRITTEN WORD FOR WORD.

The Emily City Council met for a Special Meeting on Monday, August 31, 2009 in the Council Chambers at 6:00 P.M. Councilmember's George Pepek, Dan Barrett, Gerhart Hanson, Russ Gustafson, and Bob Swanson were present. Also present was City Clerk, Patricia Kestner.

The purpose of this special meeting was to discuss the 2010 budget and the RFP's received for Legal Services and Planning & Zoning Administrator.

The Council continued the work on the 2010 Budget. The Police Department budget had many changes. Wages & Salaries decreased from \$46,000.00 to \$35,000.00, Office Supplies decreased from \$1,200 to \$800, Operating Supplies decreased from \$5,500 to \$4,000, Repair & Maint Supplies decreased from \$2,500 to \$2,000, Transportation/Misc increased from \$300 to \$500, Office Equip & Furnishing increased from \$2,000 to \$3,500, Other Equipment decreased from \$1,500 to \$1,000, and Communication Grant Match for the ARMER Radios increased from \$2,500 to \$5,000. The Fire Department had many changes also. Wages & Salaries decreased from \$1,550 to \$1,500, Fire Pension City Contribution will be \$11,291, Operating Supplies decreased from \$1,000 to \$750, Communication increased due to the ARMER Radios from \$1,500 to \$12,500, Transportation/Misc increased from \$300 to \$500, Misc. decreased from \$1,000 to \$500, and misc. cap. Outlay/CDs is a new category due to paying off the fire truck, payment was \$13,540, and the CD's will be \$10,000. Other Protection-1st Response Wages & Salaries decreased from \$5,000 to \$3,000, Operating Supplies decreased from 400 to \$300, Repair & Maint. Supplies increased from \$700 to \$1,500, Transportation/Misc. decreased from \$1,000 to \$750, Other Equipment increased due to the ARMER radios from \$4,000 to \$9,000. Maintenance Shop budget Repair & Maint. Supplies increased from \$2,000 to \$3,000, Small Tools & Minor Equipment increased from \$500 to \$550, Communication increased due to the ARMER radios from \$1,800 to \$2,000.

Highways, Streets & Roadways budget changed. Wages & Salaries increased from \$40,000 to \$43,000, Operating Supplies decreased \$10,000 to \$9,000, Repair & Maint. Supplies increased from \$7,000 to \$10,000, repair/Maint-Contractual increased due to bridge repair from \$65,000 to \$125,000, Other Equipment decreased from \$5,500 to \$3,000. A new department was created, Road and Bridge Equipment, with one line item for the purchase of a new plow, misc. cap outlay/CDs \$5,000. Street Lighting Utility Services increased from \$3,000 to \$4,000. Waste Collection Utility Services increased from \$1,500 to \$2,500. Parks Department changes included decreasing Improv Other than Bldg from \$7,000 to \$3,500. Economic Devel. & Assist. Professional Services decreased from \$1,000 to \$500, misc. cap outlay/CDs decreased from \$3,000 to \$2,000. Miscellaneous Expense line item Misc decreased from \$2,000 to \$1,500. Cemetery Department changes included Wages & Salaries increase from \$7,000 to \$7,200, Repair & Maint. Supplies increased from \$300 to \$1,000, Improv Other than Bldg decreased from \$5,000 to \$1,000. Due to an increase in the City payment portion of P.E.R.A there was an increase from \$11,000 to \$16,000, F.I.C.A. decreased from \$16,000 to \$15,000. EDA Commission pay decreased from \$400 to \$200 and EDA Expenses decreased from \$1,000 to \$500. There also will be a State Short Fall Expense of \$21,611.00.

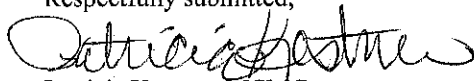
The Budget for 2010 increased by \$100,262.00 which can be attributed to the State Short Fall Expense of \$21,611.00, Bridge repair of \$60,000.00, the one time Fire Relief Pension payment of \$11,291.00, and the purchase of the new ARMER radios.

COUNCILMEMBER BARRETT MADE THE MOTION TO APPROVE CONTINUING WITH STEVE QUALLEY OF GAMMELLO, QUALLEY & PEARSON, PLLC, AS CITY ATTORNEY DUE TO AN IMPROVEMENT OF RESPONSE TIME AND LOWEST RATE FOR SERVICES. COUNCILMEMBER HANSON SECONDED AND MOTION CARRIED. The budget does not need to be adjusted. The City received a total of five RFP's and all of them had a higher rate for services.

COUNCILMEMBER BARRETT MADE THE MOTION TO APPROVE CONTINUING WITH COMMUNITY GROWTH AS THE CITY PLANNING AND ZONING ADMINISTRATOR DUE TO THE RATES. COUNCILMEMBER HANSON SECONDED. BARRETT, HANSON, AND SWANSON VOTED AYE. GUSTAFSON HAD REMOVED HIMSELF FROM THE COUNCIL TABLE BECAUSE HE WAS ONE OF THE RFP'S AND SO HE ABSTAINED FROM VOTING. The City of Emily received five RFP's with a range of rates but due to the manganese mining and relationship with Planning & Zoning Commission, the Council choose to continue with the current P&Z Administrator. RFP #1 Left out a lot and did not list trip costs. RFP#2 did not qualify but impressive. RFP #3 rate is higher than what the City is currently paying. RPF #4 hourly rate was out of line and just consulting. RFP #5 was chosen.

The meeting was ajourned by Mayor Pepek at 8:41 P.M.

Respectfully submitted,



Patricia Kestner, MCMC
City Clerk